



## HKCBA GOLF CLASSIC 2008

Monday, September 15, 2008  
Richmond Country Club, 9100 Steveston Highway, Richmond, B.C.

### JOIN us for the 6th Annual HKCBA Golf Classic

Thank you for your interest to volunteer with us! Your assistance is called for in the annual **Hong Kong-Canada Business Association (HKCBA) Golf Tournament** to be held on **Monday, September 15<sup>th</sup>**. It will be a fun, busy and rewarding day with chances to network with imperative business elites.

**Volunteer Time shifts:** Preferably 6 hours; minimum 4 hours required.

- (A) 8:30 am – 2:30 pm      (B) 10:30 am – 4:30 pm  
(C) 12:30 pm – 6:30 pm      (D) 4:30 pm – 10:30 pm

Parking and Meals will be provided. All volunteers will also receive a souvenir as a token of appreciation.

#### **SIGN-UP FORM**

**(Please fill-in and return before September 10<sup>th</sup> to fax (604) 684-6208 or email at: willieyuen@hkcb.com)**

|                            |   |  |  |
|----------------------------|---|--|--|
| <b>Name</b>                |   | <b>Name of Organization</b>  |  |
| <b>Email</b>               |   | <b>Telephone</b>   |  |
| <b>Time Slot Available</b> | <input type="checkbox"/> A: 8:30A – 2:30P<br><input type="checkbox"/> C: 12:30 – 6:30P<br><input type="checkbox"/> Whole Day  | <input type="checkbox"/> B 10:30A – 4:30P<br><input type="checkbox"/> D: 4:30P – 10:30P<br><input type="checkbox"/> Others _____ |  |
| <b>Talents/experience</b>  | <input type="checkbox"/> Golf <input type="checkbox"/> Photography <input type="checkbox"/> previously volunteered for HKCBA<br><input type="checkbox"/> Others _____ |  |  |

Below are general duties for your reference, more details will be provided in due course:

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| <b>Prior the Tournament</b> (around 8:00 am to 10:30 am): Set-up the venue & Registration tables;  |
| <b>Registration</b> (10:30 am to 12:30 pm): Direct traffic into the golf course, station at Registration tables and greet guests; Sell raffle tickets, putting & mulligan tickets; |
| <b>During the Tournament</b> (12:30 pm to 6:30 pm): Station at the "Hole-in-one" prize; Station at the Putting Contest; Post scores to Leader Sheet;                               |
| <b>Preparation for the Dinner</b> (3:30 pm to 6:30 pm): Set-up the prize table; Decorate the Dining room;  |
| <b>Mouse Pad Display</b> (5:00 pm to 7:00 pm): Display photos (mouse pads) on tables near registration   |
| <b>During the Dinner</b> (6:00 pm to 10:30 pm): Greet guests at dinner registrations; Sell more raffle tickets; Help winner to bring prizes to the car; Wrap-up.                   |

Please call the undersigned if you have any questions. We look forward to working with you on September 15th.

**Willie Yuen**  
Assistant Executive Director  
HKCBA, Vancouver Section  
Email: willieyuen@hkcb.com

**The Hong Kong-Canada Business Association, Vancouver Section**

Suite 220 – 1050 West Pender Street, Vancouver, B.C. V6E 3S7  
Tel: (604) 684-2410      Fax: (604) 684-6208      Email: Vancouver@hkcb.com

Official airline:

